

HUMBOLDT STATE UNIVERSITY SPONSORED PROGRAMS FOUNDATION
FINANCE COMMITTEE MEETING

MINUTES

February 19, 2018
9:00-10:00 a.m.
SBS 345

MEMBERS PRESENT: Amy Sprowles
C.D. Hoyle
Jason Ramos

MEMBERS ABSENT: Lisa A. Rossbacher
Chris Dugaw
Alex Enyedi
Rick Brown

OTHERS PRESENT: Kacie Flynn, SPF
Steve Karp, SPF
Andrea Barrera, SPF
Denise Bettendorf, Accounting
Sylvia Shively, Accounting
Douglas Edgmon, Accounting

I. Call to Order

Amy Sprowles called the meeting to order at 9:03 a.m. Quorum was not met.

II. Review 2nd Quarter Financial Statements

(Attachment A)

Denise Bettendorf of Financial Services presented the 2nd Quarter Financial Report ending December 31, 2017. For the first six months, the effective IDC rate was 11.6%, which is a 1.5-point increase from the prior year. Thus far, SPF has earned 55% of their total budgeted operating revenue. If this trend continues, it would put the foundation on track to meet or exceed the budgeted revenue goals for the year.

Invoiced and unbilled Accounts Receivables (AR) of the Research Foundation totaled \$6.4 million, which was a \$2.0 million increase from the prior year. At the end of the 2nd Quarter, there were 425 active projects with a total award portfolio of \$79.8 million. Comparatively, at this point in FY 16/17 there were 352 active projects with a total award portfolio of \$65.4 million.

Steve Karp presented Pre-Award metrics with year to date comparative data on routed proposals and new awards. In the first six months the foundation submitted 117 proposals

requesting \$26.3 million in funding. Of those proposals, 69 (59%) were \$25K or greater. In that same time, SPF received 88 new awards totaling \$12.5 million. Of those new awards, 50 (57%) were \$25K or greater (Strategic Plan Objective 4.3 – Increase Grants over \$25,000 by 30%).

Steve noted the proposal pipeline is \$63.9 million strong, citing over the course of the next fiscal year there are: 145 "Pre-Routing Proposals" in the que totaling \$39.3 million in potential submissions, 12 "Routings approved but not yet submitted" in the amount of \$3.2 million, and 99 "Proposals submitted still waiting on notification" totaling \$21.4 million requested.

Jason Ramos asked for clarification on the state initiative that established a fixed IDC rate. Steve Karp clarified that in 2009 Assembly Bill (AB) 20 was passed to implement a model agreement for CSU, UC, and State Agencies. This set target IDC rates to be phased in over the next few years, with the current rate at 25% for all State contracts.

III. Other

Committee members voiced concerns for SPF during the current budget climate and how it may negatively affect the current research growth. They proposed creating some talking points on how to best explain campus costs versus the benefits that SPF brings back to the University's Budget. By providing clarity on HSU's investment in research (approx. \$632K), compared to their return on investment (approx. \$25M) it will help the campus community understand the broader impact of our budget footprint. Discussion ensued.

At the Committee's request, Steve Karp will draft a one-page handout that will outline key speaking points that Board Members can reference, or distribute, when talking to the campus community about the role SPF will play in aiding with the budget crisis.

IV. Adjournment

The meeting adjourned at 9:42 a.m.

Respectfully Submitted,


Amy Sprowles