

HUMBOLDT STATE UNIVERSITY SPONSORED PROGRAMS FOUNDATION
EXECUTIVE COMMITTEE MEETING

MINUTES

September 14, 2016
9:00-10:00am
SBS 405

MEMBERS PRESENT: Lisa A. Rossbacher
Chris Dugaw
Rick Brown
Amy Sprowles
Peg Blake

MEMBERS ABSENT:

OTHERS PRESENT: Kacie Flynn, SPF

I. Call to Order

Lisa A. Rossbacher called the meeting to order at 9:03 a.m.

II. Review Current Vacancies with Proposed Changes
(Attachments A, B, & C)

The Executive Committee reviewed the vacancies with proposed changes for fiscal year 16/17 as outlined in Attachments B & C. Proposed slates for membership have been previously assembled by the President with the exception of the two student director seats which remain vacant at this time.

Discussion ensued regarding ways the board can help encourage student participation. SPF Management has been working with Faculty researchers to identify both undergraduate and graduate students actively involved in research who may be interested in serving on the Board. Peg Blake explained that interested students may submit an application to serve through the Associated Students website and must meet certain minimum GPA and unit cap qualifications. Amy Sprowles suggested promoting the positions with the assistance of the graduate coordinators as well as updating the language in the AS Handbook to better elaborate on their role as a board member, which may attract more students to apply. SPF Management will continue to work with the Board to seek student representatives to serve in those roles.

III. Nominations of 2016-2017 Committee Members

Discussion ensued. The committee will submit the following slate of nominations at the Annual Meeting of the Board on September 29th 2016, pending approval of the full board:

Executive Committee – Standing

| | |
|--------------------|-----------------------------|
| Lisa A. Rossbacher | President |
| Ronnie Swartz | Vice President |
| Chris Dugaw | Secretary |
| Rick Brown | Treasurer |
| Amy Spowles | Chair, Finance Committee |
| Richard Boone | Chair, Personnel Committee |
| Alex Enyedi | Chair, Governance Committee |

Audit Committee – Standing

| | |
|--------------------------|-------------------------------|
| Joyce Lopes (Non-Voting) | Vice President Admin. Affairs |
| Ronnie Swartz | Vice President |
| Chris Dugaw | Secretary |
| Amy Spowles | Chair, Finance Committee |
| Richard Boone | Chair, Personnel Committee |
| Alex Enyedi | Chair, Governance Committee |

Finance Committee - Sequential Annual Appointments

| | |
|--------------------|--------------------------|
| Amy Spowles | Faculty Director (Chair) |
| Lisa A. Rossbacher | President |
| Rick Brown | Treasurer |
| Alexander Enyedi | Ex-Officio Director |
| Jason Ramos | Community Director |
| C.D. Hoyle | Faculty Director |

Personnel Committee – Sequential Annual Appointments

| | |
|---------------|-----------------------------|
| Richard Boone | Ex-Officio Director (Chair) |
| C.D. Hoyle | Faculty Director |
| Ronnie Swartz | Faculty Director |

Incentives Committee – Sequential Annual Appointments

| | |
|----------------|-------------------------------------|
| Steve Karp | Interim Ex-Officio Director (Chair) |
| Craig Wruck | Ex-Officio Director |
| Amy Spowles | Faculty Director |
| Ronnie Swartz | Faculty Director |
| C.D. Hoyle | Faculty Director |
| Alison O’Dowd | Faculty Director |
| _____ (Vacant) | Student Director |

Governance Committee – Sequential Annual Appointments

| | |
|--------------------|-----------------------------|
| Alexander Enyedi | Ex-Officio Director (Chair) |
| Lisa a. Rossbacher | President |
| Chris Dugaw | Secretary |
| Richard Boone | Ex-Officio Dean Director |
| Sue Ringwald | Community Director |
| Alison O’Dowd | Faculty Director |
| Rick Brown | Faculty Director |
| _____ (Vacant) | Student Director |

Action Item: Peg Blake m/s Amy Sprowles “Motion to recommend the above slate of 16/17 Officers and Committee Members, for approval by the board.” Motion approved unanimously.

IV. Other

V. Adjourn

The meeting adjourned at 9:19 a.m.

Respectfully Submitted,



Lisa A. Rossbacher