

HUMBOLDT STATE UNIVERSITY SPONSORED PROGRAMS FOUNDATION
BOARD OF DIRECTORS BUSINESS MEETING

MINUTES

March 10, 2020

8:30-10:00 a.m.

Corbett Conference Room, SH 222

MEMBERS PRESENT: Dale Oliver
Alison O'Dowd
Peter Alstone
Harold Zald
Katia Karadjova
Jeffrey Kane

MEMBERS ABSENT:
Tom Jackson
Carly Marino
Lisa Bond-Maupin
Brian Mistler
Renee Byrd
Jason Meriwether
Frank Whitlatch
Jason Ramos
Amelia Towse

OTHERS PRESENT: Kacie Flynn, HSU SPF
Angel Lomeli, HSU SPF
Anthony Johnson, HSU SPF
Erika Wright, HSU SPF
Doug Edgmon, Business & Finance
Justus Ortega, Kinesiology & Rec.

I. Call to Order

Dale Oliver called the meeting to order at 8:37 a.m.
Quorum was not met, so the Board took no formal action.

II. Seating of New Board Member

Associated Students has just appointed Amelia Towse for a two-year term as our new Undergraduate Student Director. The Board will formally seat Amelia at the May meeting.

III. Research Presentation: Dr. Justus Ortega, Kinesiology & Recreation Administration

Principal Investigator Justus Ortega is the Director of the Biomechanics Lab, the North Coast Concussion Program (NCCP), and the Fall Prevention Program all housed within the Kinesiology Department. Dr. Ortega's grants support the integration of research, community services, and student learning. These programs are designed to include a clinical services team

and a research team, both composed of undergraduate and graduate students. Dr. Ortega and his team have utilized five grants to provide ~1,300 fall risk assessments in the Humboldt and Del Norte counties. Currently, the team is developing a proposal with pilot data to continue studies on the effects of aging. The NCCP partners with 26 other research sites, funded by the NCAA and DOD, to create the “CARE Consortium,” which is the largest concussion study in history.

- IV. Time Certain 8:45- 9:00 am: Open Forum for the Campus Community**
There were no guest speakers present.
- V. Review and Approval of Minutes of December 17, 2019 Board Meeting**
Action items tabled until next meeting.
- VI. Finance Committee Report**
Harold Zald gave a brief recap of the meeting that took place at the end of February. Action items tabled until next meeting.
- VII. Incentives Committee Report**
Jeff Kane gave a brief recap of the Incentives Committee meeting that took place in February. Action items tabled until next meeting. Due to the time sensitivity around academic scheduling, SPF Management will move forward with preliminary award notifications to those faculty selected by the committee. Formal award approvals will be documented at the May meeting.
- VIII. Equipment Transfer to HSU for the Quarter Ended December 31, 2019**
Action items tabled until next meeting.
- IX. SPF Services Survey Results**
Kacie Flynn gave a recap of the 2019 Customer Service Survey Results, as outlined in attachment F. Faculty, Staff, and Students were invited to participate in a short survey to share their feedback on Sponsored Programs Services. The survey was anonymous and participation was voluntary. The overall results were very favorable. Discussion ensued.
- X. Revised Meeting Date: Moving May 12, 2020 to May 14, 2020**
Action items tabled until next meeting.
- XI. Other**
- XII. Adjournment at 9:23 a.m.**

Respectfully Submitted,

DocuSigned by:

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Dale Oliver, Board President

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Brian Mistler, Secretary