

HUMBOLDT STATE UNIVERSITY SPONSORED PROGRAMS FOUNDATION
INCENTIVES COMMITTEE MEETING

MINUTES

February 26, 2020
10:00-11:00 am
SBS 405

MEMBERS PRESENT: Jeff Kane
Alison O'Dowd

MEMBERS ABSENT: Harold Zald
Peter Alstone
Frank Whitlatch
Jason Ramos

OTHERS PRESENT: Kacie Flynn, SPF

I. Call to Order

Jeff Kane called the meeting to order at 10:09 am.
Quorum was not met, so the committee took no formal action.

II. Discuss submitted HSU Incentive Proposals

Discussion ensued regarding the merit of each application and the potential for successful funding of each proposal.

III. Select Awards for Summer 2020, Fall 2020 & Spring 2021

The committee members present would recommend awarding the following 12 faculty members a total of \$31,295 in assigned time and \$28,000 in summer salary for a total Incentives Award of \$59,295. A formal motion to award will need to be taken at the full Board meeting on March 10, 2020.

Laurie Richmond	Envi. Sci. & Mgmt.	Fall 2020 (2 WTU)	\$4,038
Kerry Byrne	Envi. Sci. & Mgmt.	Fall 2020 (2.5 WTU)	\$5,047
Leena Dallasheh	History	Fall 2020 (4 WTU)	\$8,076
Harinder Singh	Business	Spring 2021 (3 WTU)	\$6,057
Nicole Hill	Art	Spring 2021 (4 WTU)	\$8,076

Young Sub Kwon	Kinesiology & Recreation	Summer Salary 2020	\$4,000
Laura Levy	Geology	Summer Salary 2020	\$4,000

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Katia Karadjova	Library	Summer Salary 2020	\$4,000
Catalina Cuellar-Gempeler	Biological Sciences	Summer Salary 2020	\$4,000
Jianmin Zhong	Biological Sciences	Summer Salary 2020	\$4,000
John Reiss	Biological Sciences	Summer Salary 2020	\$4,000
Ruth Saunders	Physics & Astronomy	Summer Salary 2020	\$4,000

With the \$40,000 originally budgeted to distribute for 2019/2020, the committee recommends awarding \$59,295 in total funding. There was a residual balance from last year's Incentives Program, which will supplement the additionally awarded \$16,537. The Office of Research & Sponsored Programs has also committed an additional \$2,758 supplement to cover the full cost of the 12 proposed awards.

IV. Discuss Potential Changes to RFA for Next Year
(Attachment A)

The committee reviewed the Request for Applications (RFA) document and expressed interest in revisions due to applicant confusion with the section, "*Targeted Funding Agency Information.*" SPF will make the revisions and distribute a revised template to committee prior to the 2020/21 program cycle.

V. Review Master Summary of Return on Investment (ROI)
(Attachment B)

The committee reviewed the Master Summary of Return on Investment (Attachment A), which highlights the success rates of previously funded Incentive Programs Awards from prior years. Discussion ensued.

VI. Other

VII. Adjournment

The meeting adjourned at 10:58 am.

Respectfully Submitted,

DocuSigned by:
Jeffrey Kane
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Jeff Kane