Helping you manage your retirement goals

With 24/7 account access

Planning for retirement doesn't have to be complicated. Set up your account to stay on track with your retirement savings goals. And since your life is busy enough, we've made getting to your information simple and convenient. Use these resources to access your account when and how you want.

Online

First-time users

Go to **principal.com**

- Under **Login**, select login type **Personal**
- Click on the **Register Now** link
- Provide your name, date of birth, ID number and zip code and click **"Submit"**
- Verify your identity by providing select personal information*
- Create your username and password and provide an email address
- Select and answer **one security question**
- Review your confirmation page
- Once you receive a confirmation email (it should only take a minute or two), you can log in with your new **username** and **password**
- Select your **login image** and **phrase**
- Set three online security questions and answers
- Consent to do business electronically (this lets you view account information online)
- You will now be directed to your account information (select **Your Profile** to update your login information and email address and to sign up for additional account services)

* These questions are administered by a trusted third party. While we display information on the screen, Principal Financial Group does not have access to this step of the process.

Ongoing account access

Go to **principal.com**

- Under **Login**, select login type **Personal**
- Enter your **Username** (Click **Forgot Username** if you need a username)
- Verify the **image and phrase** shown are the ones you selected
- Enter your **Password** (Click **Forgot Password** if you need a password)

Questions?

If you have any questions about setting up your username and password online, please call **800.547.7754.**

Stay up to date!

Providing your email address and periodically logging in to confirm it will allow you to receive communications tailored to your employer's retirement plan.

- Click on the **Retirement Plan** link of the account you want to access. Use the tabs at the top of the page to navigate the website.

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	Your account	Education Hub
Available options include: Not all options are available for certain plans. Check with your human resources contact to find out what is available.	› Overview › Plan info and forms › Investments › Roll over funds › Contributions › Account history › Loans › Statements	› Overview › Monthly webinars › My Virtual Coach › Retirement planning › Statements › Questions and answers › Managing money › Life event planning

Mobile

Check your account balance and rate of return on the go.

- Principal® Mobile — Available for iPhone® and Android™*
- Text message
- Email

Phone

First-time users

Call **800.547.7754**

- Enter your **Social Security number** when prompted
- Listen to the menu and select an option
- When prompted, establish your **personal identification number (PIN)** using your **Account/Contract Number**

Ongoing account access

Call **800.547.7754**

- Enter your **Social Security number** when prompted
- Listen to the menu and select an option
- If prompted, enter your **(PIN)**

(Note: some options do not require you to enter your PIN.)

Follow the prompts to:

Not all options are available for certain plans. Check with your human resources contact to find out what is available.

- Check your account balance
- Check investment performance
- Request or review loan information
- Review investment options
- Manage your rollover funds
- Transfer retirement funds between available investment options
- Hear information regarding an expected Form 1099-R

* The mobile application offered by Principal to view account information is currently supported on iPhone® (all operating systems) and Android™ (operating systems 1.6 or higher).

Principal℠

principal.com

Insurance products and plan administrative services provided through Principal Life Insurance Co., a member of the Principal Financial Group®, Des Moines, IA 50392.

PT383R-08 | 01/2017 | t16122806go |